

Room and Lecture set up for Frieda Anderson-847-987-7556 cell phone

In anticipation for my class and lecture with your group I have found it helpful if the following can be arranged for my room and lecture set up if possible;

1. For the lecture I would like to have four- six long tables in the front to display my quilts and sale items. I will have my laptop for my lecture. If the quilt guild has their own projector please let me know.

- I will need a cart for my projector and laptop as well as a long extension cord that will reach from the cart to where ever the outlet is in the room. There should be a screen to project on to, or a **WHITE** wall.**

2. I would also request for my lecture that there be water available for me as I get very thirsty talking so much :)

3. In my class room I like to have at least four long tables in the front for me to spread out on.

4. For fusing classes, there should be at least four ironing stations for the class to use. It is ideal if everyone has their own table, but I know this is seldom available, so please no more than two people to a table. Students can bring their own irons and remind them to bring extension cords also.

Thank you for your help with all of this.

**Fondly
Frieda**

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