

TEACHING CONTRACT

THIS AGREEMENT dated 2/4/2013, between Frieda Anderson, (hereinafter referred to as Teacher) and the, (hereinafter referred to as Guild) holds as follows:

The Teacher hereby agrees to come to the Guild on DATE to present the following workshops and lectures at the fee listed below:

- **Class - \$700 TBA**
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- **Lecture - \$350 (\$375 if lecture only without any classes)**
- **Meet and Greet - \$250 (This is when the guild only wants me to set up a table with products and meet and talk to members)**

1. Lecture: The lecture usually last 1 hour. The teacher will make herself available for questions and answers immediately following the lecture. An evening lecture must go first before the guild's regular business meeting. The teacher will be allowed to set up tables and sell her fabric, fabric kits, patterns, books, small art quilts and other quilting items.

2. Selling at the guild and in the classroom:

Teacher reserves the right to sell her hand dyed fabrics, fabric kits, patterns, books and other quilting items in her classroom. Many of my workshops are based on the fusing of hand dyed fabrics utilizing fabric kits. Along with the fabric kits, I bring a small selection of other hand dyed fabrics, including hand dyed silk, which the students may choose to also use in their class projects. The specific gradation patterns of my hand dyed fabrics makes their use and the use of my fabric kits an easier and more successful experience for the student. For this reason, I feel it is in the best interest of the student to provide the hand dyed fabric and fabric kits in the classroom.

3. Payment: The Guild agrees to pay to Teacher as her full compensation for the lectures, workshops and classes set forth above the sum of ___, said sum to be paid to the Teacher immediately upon the completion of her final lecture or class. The normal class size shall be 20 students. **If any class contains over 20 students (after consultation with the Teacher), the Teacher will receive an additional \$20 per student.**

4. Expenses: In addition to the payments set forth above, the Guild agrees to reimburse the Teacher the following expenses necessarily incurred by her to fulfill her obligations herein:

- Travel Expenses by air, at reasonable available airline rate, round trip, including round-trip transportation to the airport (taxi or limousine) and baggage expenses. If Teacher drives to and/or from the Guild, the Guild shall pay Teacher mileage at the government rate of **.565** a mile.
- Food and Lodging; The Guild agrees to provide hotel or motel accommodations for the Teacher during the time required for the completion of the Teacher's commitment herein. The Guild agrees to reimburse the Teacher for meals in a sum not to exceed \$40 per day for the duration of the Teacher's commitment, unless the meals are provided by the Guild. The Guild is not responsible for entertaining the teacher after her classes or workshops.
- All shipping fees related to supplies used for class or for a sample of the class project shall be reimbursed by the Guild.
- All fees set forth in this section shall be paid by the Guild to Teacher immediately upon the completion of her final lecture or class.

5. Cancellation of Classes: The scheduling of classes, lectures, and workshops by the Guild necessarily requires the Teacher to expend certain sums for her reasonable and necessary expenses, such as airfare. It may also require the Teacher to refuse offers from other guilds to teach or provide lectures to them. In the event that the Guild cancels the Teacher's class(es) or lecture a **minimum of 4 weeks** prior to the commencement of the Teacher's commitments herein, the Guild will not be responsible for any compensation to the Teacher other than her reasonable and necessary out of pocket expenses such as airfare or shipping. In the event that the Guild cancels less than 4 weeks prior to the commencement of the Teacher's obligation under this contract, then the Guild shall pay to the Teacher, in addition to her out of pocket expenses, 50% of the sum due her under this contract as set forth in Paragraph 3 above. Should the Teacher cancel this contract due to illness or any other unforeseen event, the Guild shall not be responsible for any compensation of any form to the Teacher.

Teacher's Signature and date 2/4/2013

Guild Program Chair Signature and date address and phone email

Guild President Signature and date address and phone email